

1 **LITTLE TRAVERSE BAY BANDS OF ODAWA INDIANS**

2 Regular Meeting of the Gaming Board of Directors

3 911 Spring Street

4 Petoskey, MI 49770

5 January 14, 2005 – 6:00 pm.

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8 Meeting called to order at 6:12 pm.

9 Directors Present:

10 Chairperson Sheran Patton

11 Vice Chairperson Judy Pierzynowski

12 Treasurer William Denemy

13 Secretary Carol Mc Fall

14 Staff Present:

15 John Espinosa, General Manager

16 Harland Eckholm, Marketing Director

17 Tribal Council Present:

18 Alice Yellowbank, Treasurer

19 Fred Harrington, Councilor

20 Guest Present:

21 Allie Greenleaf Maldonado, Tribal Attorney

22
23 **1.Motion made by Treasurer Denemy and supported by Vice Chairperson**
24 **Pierzynowski to adopt the agenda with additions for January 14, 2005.**

25 **Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.**

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27 **2.Motion made by Vice Chairperson Pierzynowski and supported by**
28 **Treasurer Denemy to approve the minutes for January 7, 2005 as**
29 **presented. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.**

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31 **3.Motion made by Chairperson Patton and supported by Treasurer Denemy**
32 **to accept the General Manager's verbal report. Vote 4 yes. 0 no. 0**
33 **abstained. 0 absent. Motion carried.**

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35 **4.Motion made by Secretary Mc Fall and supported by Vice Chairperson**
36 **Pierzynowski to accept the Chairperson's verbal report. Vote 4 yes. 0 no.**
37 **0 abstained. 0 absent. Motion carried.**

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39 **Recess 7:45 pm.**

40 **Reconvene 7:52 pm.**

41
42 **5.Treasurer's Report: No report.**

43
44 **Allie Greenleaf Maldonado: Review Gaming Board of Directors Bylaws.**

Motions for Victories Expansion Project Contract:

(1) Motion made by Treasurer Denemy and supported by Secretary Mc Fall to approve the Change Order #4 with KWS, Inc. in the amount of \$2,626.15 for the casino expansion project. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(2) Motion made by Chairperson Patton and supported by Treasurer Denemy to approve the Change Order #2 with Great Lakes Concrete System, Inc. in the amount of \$920.00 for the casino expansion project. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(3) Motion made by Secretary Mc Fall and supported by Chairperson Patton to approve the Change Order #5 with L&L Contracting, Inc. in the amount of \$10,820.00 for the casino expansion project. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(4) Motion made by Vice Chairperson Pierzynowski and supported by Secretary Mc Fall to approve the Change Order #2 with J. W. Kraus, Inc. in the amount of \$535.75 for the casino expansion project. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(5) Motion made by Treasurer Denemy and supported by Chairperson Patton to approve the Change Order #1 (VCT/Carpet) with RJ's Floor Covering in the amount of \$1,350.00 for the casino expansion project. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(6) Motion made by Secretary Mc Fall and supported by Treasurer Denemy to approve the Change Order #1 (Hard Tile) with RJ's Floor Covering in the amount of \$2,879.58 for the casino expansion project. 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(7) Motion made by Vice Chairperson Pierzynowski and supported by Secretary Mc Fall to approve the Change Order #5 with Birchwood Electric Company in the amount of \$3,136.12 for the casino expansion project. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(8) Motion made by Treasurer Denemy and supported by Vice Chairperson Pierzynowski to approve the Purchase Order Revisions #1 with Feyen Zylstra in the amount of \$5,090.98 for the casino expansion project. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(9) Motion made by Chairperson Patton and supported by Treasurer Denemy to approve the Purchase Order with Skip's Petoskey Glass, Inc. in the amount of \$1,8873.76 for the casino expansion project. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(10) Motion made by Treasurer Denemy and supported by Vice Chairperson Pierzynowski to approve the 1st Cashless License Fee with Konami Gaming Inc. in the amount of \$40,000.00 (which was included in the original contract). Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

Motions for Job Description Changes:

(A) Motion made by Vice Chairperson Pierzynowski and supported by Treasurer Denemy to approve the job description changes to the Career Development Coordinator position. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(B) Motion made by Chairperson Patton and supported by Vice Chairperson Pierzynowski to approve the job description for the Convention Service Supervisor. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(C) Motion made by Vice Chairperson Pierzynowski and supported by Treasurer Denemy to approve the job description for the Line Cook/Prep Cook position. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(D) Motion made by Vice Chairperson Pierzynowski and supported by Treasurer Denemy to approve the job description for the Kitchen Manager position. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(E) Motion made by Treasurer Denemy and supported by Chairperson Patton to approve the job description for the Dishwasher position. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(F) Motion made by Chairperson Patton and supported by Secretary Mc Fall to approve the job description for The Convention Server position. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(G) Motion made by Secretary Mc Fall and supported by Treasurer Denemy to approve the job description for the Convention Sales Coordinator position. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(H) Motion made Vice Chairperson Pierzynowski and supported by Treasurer Denemy to approve the job description for the Gaming System Administrator position. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

Motions for Policy & Procedure Revision Changes:

(a) Motion made by Chairperson Patton and supported by Vice Chairperson Pierzynowski to approve procedures to the cage department part IV Section C page number(s) C-13. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(b) Motion made by Treasurer Denemy and supported by Vice Chairperson Pierzynowski to approve procedures for the Security Dept Part XI Section R Page Number R-3. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

(c) Motion made by Treasurer Denemy and supported by Secretary Mc Fall to approve procedures for the Slots Dept Part XII Section Q Page Number(s): Q-2. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

The next regular meeting is scheduled for January 28, 2005 at 6:00 pm.

The next work session is scheduled for January 29, 2005 at 9:30 am.

6. Motion made by Treasurer Denemy and supported by Secretary Mc Fall to adjourn at 11:30 pm. Vote 4 yes. 0 no. 0 abstained. 0 absent. Motion carried.

These minutes have been read and approved as written:

January 28, 2005

Carol Mc Fall, Secretary

January 28, 2005

Sheran Patton, Chairperson